

Heartwood Charter School

Agenda for the meeting of the Heartwood Charter School Board of Directors

Call in location: 225 Tamalpais Rd, Fairfax, CA 94930

Call in location: 55 Fire Rd, Woodacre, CA 94973

The meeting may be joined by phone: +1 314-649-9019 PIN: 622 448 778#

Wednesday, August 5, 2020

9:45 AM Public Session

Call to Order

- I. Roll Call
- II. Regular Meeting
 - A. Agenda Adjustments and Approval
 - B. Approval of Minutes
 - C. Correspondence
- III. Public and Community Input
 - A. (none requested)
- IV. Reports and Information
 - A. Director's Report
 1. Faculty
 2. Reopening
 3. Learning continuity plan
 - B. Finance Report
 1. 45-day budget revision
 2. Financing
 3. General Ledger
- V. Action Items
 - A. The Board will consider a fund raising plan for the homeschool families and approve, defer or agree to study further.
 - B. The Board will consider further budget reduction items and approve, defer or agree to study further.
 - C. The Board will consider assigning Kim Holscher to Bothin second grade with an increase to 1.0 FTE and approve, defer or agree to study further.
- VI. Consent Items
 - A. Approval of Global Teletherapy Contract for Special Education Services
- VII. Board Discussion – this time is reserved for Board members to address colleagues and staff about matters they believe need study or action. The President will direct what action he or she feels should be taken on any item introduced by a Board member.
- VIII. Closed Session
 - A. Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)
 - B. Public Employee Discipline/Dismissal/Release (Gov. Code section 54957(b).)
- IX. Open Session
- X. Action Taken in Closed Session

XI. Dates and Future Agenda Items

Fundraising for Homeschool Families

General Approach 2020-21

- Homeschoolers well understand the budget deficit
- Planning to hold online fundraisers and auction to benefit Heartwood
 - Some auction items may be educational classes or sessions from our approved vendors (not in-person)
 - Vendors may participate to increase awareness of their products
 - Community thank you note to vendors at conclusion of auction offers additional recognition
- Contributions will be made to Heartwood Educational Collaborative
- Grants will be requested by School for contributions to school general funds or specific homeschool stream expenses

Budget Reduction Considerations
Heartwood Charter School
7/29/2020

Factor	Previous Budget	Scenario 1	Scenario 2	Additional	Max Reduction by Factor	Notes
Bothin Enroll	110	80	61			Bothin reduction required
Homeschl Enroll	250	108	69			Need Sonoma number to be greater than Bothin with safety margin
Total Enroll	360	188	130			
Faculty Raise	0%	-15%	0%		-15%	0% desired
403b contrib	0%	0%	0%		0%	Can be revisited if conditions improve midyear
Staff Adjustmt	0.00	-2.50	-1.30	-3.00	-3.00	Staff addition/reduction in FTE
Medical Benefits	4,000	3,000	3,000		3,000	
Enrichmnt Hours H, G, V, Sp	12,0,0,0	0,0,0,0	0,0,0,0		0,0,0,0	Weekly hours of Handwork, Games, Violin, Spanish respectively. Can make Enrichment after school electives.
Homesch Instr Funds	2,400	1,200	1,200	300	300	
Rent	130	100	100		100	By negotiation of course
Oper Coord	60,000	48,000	48,000	40,000	40,000	Or move to contract support
Outreach Coord	-	-	-			Move to part time for 20-21; assess need as Sonoma Resource Center reopens
Bothin Office Mgr	50,000	22,000	22,000		22,000	Possibly move to contract support
Bothin Office Asst	50,000	24,000	22,000	(position vacant)	(position vacant)	Reconsider front of office asst if administrative duties are contract