

Heartwood Charter School

Agenda for the meeting of the Heartwood Charter School Board of Directors

Call in location: 225 Tamalpais Rd, Fairfax, CA 94930

Call in location: 55 Fire Rd, Woodacre, CA 94973

The meeting may be joined by phone: (US)+1 413-384-6727 PIN: 990 691 216#

Wednesday March 9, 2022

10:45 AM Public Session

Call to Order

- I. Roll Call
- II. Regular Meeting
 - A. Agenda Adjustments and Approval
 - B. Approval of Minutes
 - C. Correspondence
- III. Public and Community Input
- IV. Reports and Information
 - A. Director's Report
 - B. Finance Report
- V. Action Items
 - A. The Board will consider the School Calendar for 2022-23, and approve, defer, or agree to study further.
 - B. The Board will consider the Homeschool Instructional Fund allowance schedule for the 2022-23 school year and approved, defer or agree to study further.
 - C. The Board will consider hiring Shelly Knepper for the part time position of Education Specialist in the Homeschool program for the 2021-22 school year, and approve, defer or agree to study further.
 - D. The Board will consider hiring Sarah Hobstetter for the part time position of Bothin Office Administrator for the remainder of the 2021-22 school year, and approve, defer, or agree to study further.
 - E. The Board will consider hiring Kimberly Darlington for the position of Certified Support Teacher in the Homeschool program for the 2022-23 school year, and approve, defer or agree to study further.
 - F. The Board will consider hiring Juliana Martin for the position of Certified Support Teacher in the Homeschool program, and approve, defer or agree to study further.
 - G. The Board will consider reopening Bothin enrollment for 2021-22 school year and approve, defer or agree to study further.
 - H. The Board will consider the 2nd Interim Budget for the 2021-22 school year and approve, defer or agree to study further.
- VI. Consent Items
 - A. Contract extension for Presence Learning to provide additional services.
- VII. Board Discussion – this time is reserved for Board members to address colleagues and staff about matters they believe need study or action. The President will direct what action he or she feels should be taken on any item introduced by a Board member.
- VIII. Closed Session
 - A. Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)
 - B. Public Employee Discipline/Dismissal/Release (Gov. Code section 54957(b).)

- IX. Open Session
- X. Action Taken in Closed Session
- XI. Dates and Future Agenda Items conditions

Heartwood 2022-23 Calendar

No Instruction Important dates

2022

JULY						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4	Independence Day
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AUGUST						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1	Support Staff Start
16	Faculty Start
16-19	Faculty Training
22-23	Prep Week
24	First Day of Instruction (LP1)
6	

SEPTEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

5	Labor Day
23	LP1 ends (22)
26	LP2 starts
21	

OCTOBER						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10	Indigenous People's Day
21	LP2 ends (19)
21	Make a Difference Day
24	LP 3 starts
31	Halloween
20	

NOVEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

6	Daylight Savings Ends
11	Veterans Day
18	LP 3 ends (19)
28	LP 4 starts
21-25	Thanksgiving Break
16	

DECEMBER						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16	LP4 ends
19-30	December Break
20	Winter Solstice
12	

177 instructional days

2023

JANUARY						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

3	Instruction Resumes
16	Martin Luther King Day
3	LP 5 starts
27	Semester 1 ends
27	LP 5 ends
30	LP 6 starts

FEBRUARY						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

17	LP 6 ends (15)
20	Presidents' Day
20-24	February Break
27	LP 7 starts
15	

MARCH						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

10	Last day to submit material orders
12	Daylight Savings Begins
24	LP 7 ends (20)
27	LP 8 starts
23	

APRIL						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14	Spring Break
21	Last day to submit service orders
28	LP 8 ends (20)
15	

MAY						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1	LP 9 starts
26	LP 9 ends (20)
29	Memorial Day
30	LP 10 starts
22	

JUNE						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

9/13	LP 10 ends (9)
9/13	Semester 2 ends
9/13	Last day of instruction
15	Last day for staff
7/9	

Homeschool Instructional Funds Distribution Schedule 2022-23

*Pending board approval and the fiscal budget

FUNDING DISTRIBUTION SCHEDULE (TK-8TH GRADE)- \$1700

- Initial Funding Drop 8-24-2022 \$1000
- Funding Drop 1-3-2023 \$350
- Material ordering deadline 3-10-2023
- Funding Drop 3-31-2023 \$350 (curriculum and services only, no stocking up supplies)
 - If additional funding was used in Drop 1 towards the purchase of curriculum this funding drop will be decreased
- Service ordering deadline 4-21-2023
- School is provided with the majority of funding after P2 reporting, late March 2023

FUNDING DISTRIBUTION SCHEDULE (9-12TH GRADE)- \$2000

- Initial Funding Drop 8-24-2021 \$1300
- Funding Drop 1-3-2023 \$350
- Material ordering deadline 3-10-2023
- Funding Drop 3-31-2023 \$350 (curriculum and services only, no stocking up supplies)
 - If additional funding was used in Drop 1 towards the purchase of curriculum this funding drop will be decreased
- Service ordering deadline 4-21-2023
- School is provided with the majority of funding after P2 reporting, late March 2023



PresenceLearning, Inc.
180 Montgomery Street, Suite 1850
San Francisco, California 94104
Phone (415) 512-9000

Date: March 1, 2022

To: Heartwood Charter School

This is an Amendment (“Amendment”) of the Master Services Contract (“Contract”), dated July 1, 2021 by and between Heartwood Charter Scho (“Partner”) and PresenceLearning, Inc. (“PresenceLearning”). PresenceLearning and Partner are referred to herein individually as a “Party” or collectively as the “Parties.” This Amendment is entered as of March 1, 2022 (the “Amendment Effective Date). Except as set forth below, the Contract shall remain unmodified and in full force and effect. The below table summarizes the revised Service Levels and Terms of the Contract as they apply to the 2021-2022 School Year.

AGREEMENT TERM	DESCRIPTION	AMOUNT
Additional Contracted SLP Students	Number of additional SLP during the term of the agreement	1 SLP (Updated totals: 8 SLP)
Additional Contracted OT Students	Number of additional OT during the term of the agreement	12 OT (Updated totals: 18 OT)
Additional Contracted BMH Students	Number of additional BMH during the term of the agreement.	9 BMH (Updated totals: 10 BMH)
Student Administrative Fee	Student Administrative Fee to be charged for additional students during the term of this agreement (22)	\$2,200.00
Increase to Monthly Commitment	Monthly commitment will increase by this amount for the term of this agreement. (New Total Minimum Monthly Commitment \$6,577.20).	\$4,019.40

If you have any questions concerning this Amendment, contact David Cottle at (415) 941-6728.

[Signatures on following page]

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment along with its Contract and Extension to be executed as of the Amendment Effective Date.

PresenceLearning, Inc.

LEA

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:
