

# Heartwood Charter School

## Agenda for the meeting of the Heartwood Charter School Board of Directors

Call in location: 225 Tamalpais Rd, Fairfax, CA 94930

Call in location: 55 Fire Rd, Woodacre, CA 94973

The meeting may be joined by phone: (US)+1 [413-327-0963](tel:413-327-0963) PIN: 402 452 443#

**Tuesday, November 8, 2022**

**10:30AM Public Session**

Call to Order

- I. Roll Call
- II. Regular Meeting
  - A. Agenda Adjustments and Approval
  - B. Approval of Minutes
  - C. Correspondence
- III. Public and Community Input
- IV. Reports and Information
  - A. Director's Report
    1. Faculty
    2. Enrollment
  - B. Finance
    1. Funding
    2. Expense
- V. Action Items
  - A. The Board will consider the Personnel Actions and approve, defer or agree to study further.
  - B. The Board will consider an Amended Enrollment Policy for High School Students and approve, defer, or agree to study further.
  - C. The Board will reconsider whether to continue to conduct Board meetings via video conference during the current pandemic conditions per AB 361 in order to mitigate the risk to health and safety that is presented by in-person meetings and approve, defer or agree to study further.
- VI. Consent Items
- VII. Board Discussion – this time is reserved for Board members to address colleagues and staff about matters they believe need study or action. The President will direct what action he or she feels should be taken on any item introduced by a Board member.
  - A. Staffing vacancies
  - B. Bothin Community
  - C. CAASPP test results
- VIII. Closed Session
  - A. Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)
  - B. Public Employee Discipline/Dismissal/Release (Gov. Code section 54957(b).)
- IX. Open Session
- X. Action Taken in Closed Session
- XI. Dates and Future Agenda Items conditions

Personnel Actions

11/8/2022

Employee	Status	Assignment	Action	FTE	Current Salary	Additional Assignment 1	Additional Assignment 2 (Annually)	Temporary Assignment (monthly)	Proposed Salary 22-23	Proposed Hourly Pay	Proposed Est Pay 22-23	Effective Date
Annia Clarte	New	Teaching Asst	Confirm Resignation	0.80								10/13/2022
Tara Duggen	New	Teaching Asst	Approve new hire	0.80						\$ 26.00	\$ 26,957	11/2/2022
Sarah Rose McMahon	Current	Teaching Asst	New Pay Rate	0.80						\$ 26.00	\$ 36,375	11/1/2022
Pam Palmgren	Current		Stipend for roster >= 3 high school students on roster		\$66,520		\$ 1,500					10/1/2022
Talia Maas-Howard	Current		Stipend for roster >= 3 high school students on roster		\$65,520		\$ 1,500					10/1/2022
Melissa Hartley	Current		Stipend for roster >= 3 high school students on roster		\$65,520		\$ 1,500					10/1/2022
Kelly Prescutti	Current		Temporary substitute 4 students for term of assignmt		\$73,720			\$ 874				1/1/2023
Kit Mayberry	Current		Temporary substitute 4 students for term of assignmt		\$92,820			\$ 874				1/1/2023
Angela Cloud	Current		Temporary substitute 4 students for term of assignmt		\$56,100			\$ 874				1/1/2023
Scott Kreinberg	Current		Temporary substitute 3 students for term of assignmt		\$69,020			\$ 655				1/1/2023
Melissa Hartley	Current		Temporary substitute 3 students for term of assignmt		\$65,520			\$ 655				1/1/2023
Rachel Lawrence	Current		Temporary substitute 3 students for term of assignmt		\$54,600			\$ 655				1/1/2023
Kimberly Darlington	Current		Temporary substitute 3 students for term of assignmt		\$54,600			\$ 655				1/1/2023

## Addendum to Enrollment Policy – High School

Approved by the Board 9/28/2028, amended 11/2/2022

Heartwood Charter School will establish an enrollment limit of no more than 20 students in grades 9-12 in the Homeschool program. This decision has been made based on the extra supervision and attention to detail necessary for our teachers and support team to ensure that academic standards for our high school students are upheld. All returning High School students will have enrollment priority and will have the option of keeping their spots at Heartwood in the Homeschool program, including advancing Heartwood 8th grade students. Students in grades 9-12 with pending applications will be placed on a waiting list until a space opens. Currently, we are over our enrollment cap, and if a high school student withdraws from Heartwood, that spot will be available for an advancing student in grades TK-8 until High School enrollment decreases to below 20 students.