

# Heartwood Charter School

## Agenda for the Special Meeting of the Heartwood Charter School Board of Directors

Location: 170 Liberty School Road, Petaluma, CA 94930

Call in location: 55 Fire Rd, Woodacre, CA 94973

The meeting may be joined by phone: [\(US\) +1 253-205-0468](tel:+12532050468) Passcode: 695587

Or by video conference

Join Zoom Meeting: <https://us06web.zoom.us/j/81171378898?pwd=3UwmJP2iNUQ37h9GJiFdqltSlXbzf8.1>

**Tuesday, February 25, 2025**

**9:30 AM Public Session**

Call to Order

- I. Roll Call
- II. Agenda Adjustments and Approval
- III. Correspondence
- IV. Approval of meeting minutes
- V. Public Comment
- VI. Reports and Information
  - A. Director's Report
    1. Staffing
    2. Academics
  - B. Finance Report
    1. Budget
- VII. Closed Session
  - A. Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)
  - B. Public Employee Discipline/Dismissal/Release (Gov. Code section 54957(b).)
- VIII. Action Items
  - A. The Board will consider the personnel actions, and approve, defer or agree to study further.
  - B. The Board will consider the LCAP Midyear Report and approve, defer or agree to study further.
  - C. The Board will consider the Heartwood High School Graduation Policy for the 2025-26 school year and approve, defer or agree to study further.
  - D. The Board will consider the Spending Plan for the 2024 Heartwood Educational Collaborative grant, and approve, defer or agree to study further.
  - E. The Board will consider the class size limits for the Bothin Program for upcoming registration for the 2025-26 school year, and approve, defer or agree to study further
  - F. The Board will consider special circumstances of employee leave, and approve, defer or agree to study further.
- IX. Consent Items
- X. Board Discussion
  - A. School Dashboard for the 2023-24 school year
  - B. Enrollment limits for 2025-26 school year
  - C. Charter Renewal
- XI. Open Session
- XII. Action Taken in Closed Session
- XIII. Dates and Future Agenda Items conditions

XIV. Adjourn

Personnel Actions                      2/25/2025

Employee	Status	Assignment	Action		FTE	Current Salary	Current Hourly	Proposed Salary	Proposed Hourly Pay	Proposed Est Annual	Effective Date
Ann Marie Izaba	New	Ed Specialist	Approve New Hire		1.00						2/25/2025
Cristina Rossini	Reactivate	Substitute and Asst	Approve Rehire		0.10				\$		1/16/2025
Melody Hendrix	Resigned	Lead Ed Specialist	Acknowledge resignation		1.00						2/4/2025
Elizabeth Sheffield	New	Ed Specialist	Conditionally Approve New Hire		1.00						
	Current	Class Teacher	Ratify Termination		1.00						2/17/2025
Sara Ris	Current	Long Term Substitute	Approve Assignment Change		1.00				per schedule		2/24/2025



# Heartwood Charter School

## Board Policy for High School Graduation Requirements

### February 13, 2025

### Proposed

This Policy is effective July 1, 2025, at which time it will supersede Graduation Policies and requirements from previous school years.

### High School Graduation Requirements 2025-26

- Three courses in [English](#)
- Two courses in [mathematics](#), including one year of Algebra I (*EC* Section 51224.5)
  - Students who successfully complete Algebra I in middle school must still complete a minimum of two years of mathematics in high school.
- 1 semester course in [Personal Finance](#)
  - Applicable to students eligible for graduation in the year 2026-27 and on
- Two courses in [science](#), including biological and physical sciences
  - Biological Science = Biology or Life Science
  - Physical Science = Chemistry, Physics or Physical Science
- Three courses in [social studies](#)
  - 1 year of World History and Geography (1750 - Present)
  - 1 year of US History and Geography (1870 - Present)
  - 1 semester of Economics and 1 semester of U.S. Government
  - New for students (9th grade) entering in 2025: 1 semester of Ethnic Studies
- One course in [visual or performing arts](#) or [world language](#). For the purpose of satisfying the minimum course requirement, a course in American Sign Language shall be deemed a course in world language
- Two courses in [physical education](#), unless the pupil has been exempted pursuant to the provisions of *EC* Section 51241

\*Each 5 unit course should exemplify 6-7 hours of work per week.

When required courses and credits are complete, we will issue a diploma unless approved for additional studies



- Students must be 16 years or older to be eligible for early graduation. If students are 15 years and young the request must be submitted to the Heartwood Advising Team at least 1 complete semester before applying
- Students who have met all minimum graduation requirements, maximum credit allowance for courses is 280
- This is applicable to students eligible for graduation in year 2026-27 and beyond

Should a student seek to enroll in more than 7 courses (35 units/credits) per term the HAT (Heartwood Advising Team) will evaluate the student's history at Heartwood Charter School as well as any transfer records before approving the request. Requests must be submitted by parent/guardian in writing to their assigned CST at least two weeks before the beginning of the semester during which the request would be applicable with documentation and explanation as to why the request is being made. The HAT will meet and respond to written requests within 5-7 school days.

## Heartwood School

### Local Control and Accountability Plan

#### Mid-Year Update

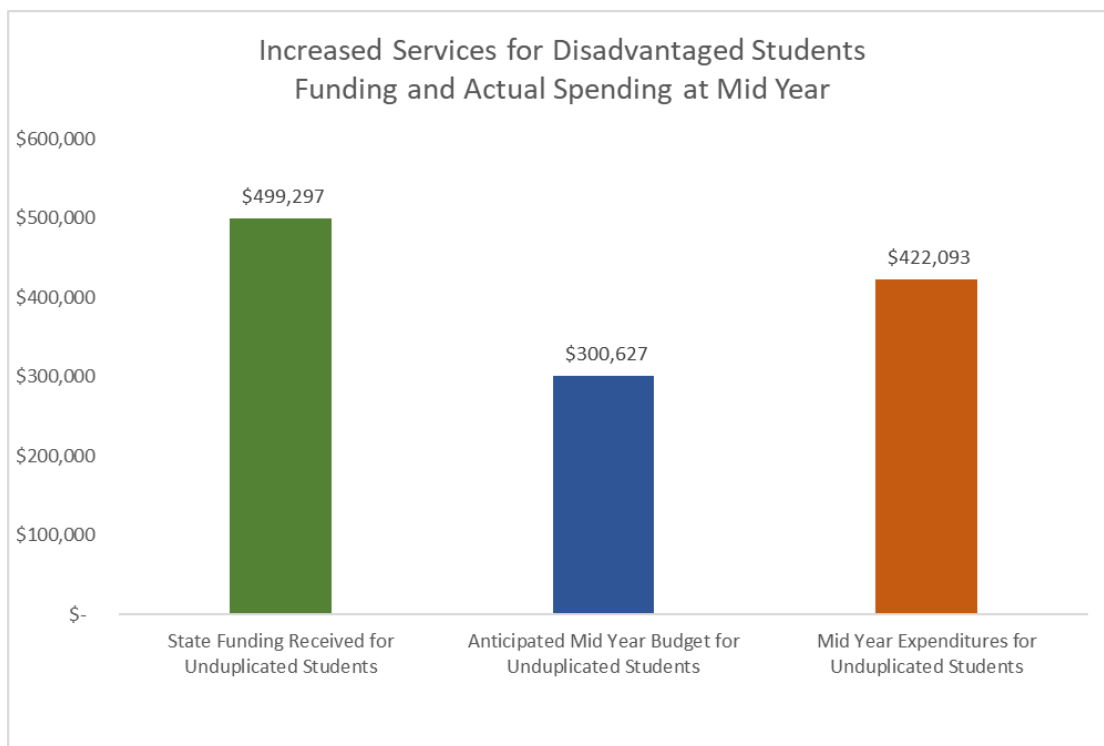
February 14, 2025

The Local Control and Accountability Plan (LCAP) defines, how moneys received for the School's disadvantaged students, defined as economically disadvantaged, English learners and foster youth.

The Department of Education has requested that schools report spending progress at mid-school year on the actions planned to support this population. Since the actual spending was measured as of the mid point in the school calendar, this will serve as the LCAP Mid-Year update. The intent is that the schools demonstrate that the funds are being used as the year progresses, and the received funds are not left underspent at year end.

At mid-year the actual spending should be theoretically 50% of the anticipated spending for the year in order to be on track. The graphic below compares the annual funding amount received for this purpose with the Anticipated Mid Year Budget (50% of Annual Budgeted Amount) and the actual Mid-Year Expenditures.

It can be seen that the Mid-Year actual spending is greater than the Anticipated Mid Year Budget, and will likely meet or exceed the goal of spending the received funds in this school year.



**Spending Plan**  
**Bothin Community Donated Funds**  
**Heartwood Charter School**  
**2/19/2025 [Proposed](#)**

Bothin Program Field Trips	\$ 50,000
Bothin Festival Expenses	\$ 2,000
Bothin Site Rent	\$ 11,000
Total	\$ 63,000