

Heartwood Charter School

Agenda for the Special Meeting of the Heartwood Charter School Board of Directors

Location: 170 Liberty School Road, Petaluma, CA 94930

Call in location: 55 Fire Rd, Woodacre, CA 94973

The meeting may be joined by phone: [\(US\) +1 507-473-4847](tel:+15074734847) Passcode: 208218

Or by video conference

Join Zoom Meeting: <https://us06web.zoom.us/j/87616167221?pwd=U6RrtSI5mxL9qUtF1skGEWFR3Qeo3O.1&jst=2>

Thursday August 7, 2025

9:00 AM Public Session

Call to Order

- I. Roll Call
- II. Regular Meeting
 - A. Agenda Adjustments and Approval
- III. Public Comment
- IV. Reports and Information
 - A. Director's Report
 1. Staffing
 2. Academics
 - B. Finance
 1. Budget Report
- V. Action Items
 - A. The Board will consider the personnel actions and approve, defer or agree to study further.
 - B. The Board will consider opening currently closed Bothin Program classes and approve, defer, or agree to study further.
 - C. The Board will consider the revised sections to the Parent and Employee Handbooks and approve, defer or agree to study further.
 - D. The Board will consider investigating availability and terms for lines of credit for the purposes of short term loans and approve, defer or agree to study further.
- VI. Board Discussion – this time is reserved for Board members to address colleagues and staff about matters they believe need study or action. The President will direct what action he or she feels should be taken on any item introduced by a Board member.
 - A. AB 84
 - B. Renewal
- VII. Closed Session
 - A. Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)
- VIII. Open Session
- IX. Action Taken in Closed Session
- X. Dates and Future Agenda Items conditions
- XI. Adjourn



HEARTWOOD

CHARTER SCHOOL

Parent/Student Handbook

WELCOME

Thank you for choosing Heartwood. We welcome you to our community and look forward to the years ahead with your family. The Parent Handbook policies and procedures are guidelines for parents, caregivers, and students participating in programs at Heartwood Charter School.

Table of Contents

[Welcome Letter](#)

[Independent Study Policy](#)

[Key Homeschool Terms and Definitions](#)

[Mission Statement and School Verse](#)

[Educational Principles and Goals](#)

[Admissions and Enrollment Policy and Procedures](#) - proposed revision pending Board approval

Program Descriptions

- [Traditional Homeschool Program](#)
- [Bothin's Waldorf-Inspired Program](#)

Enrollment Requirements

- [General requirements](#)
- [Immunizations](#) - proposed revision pending Board approval

[Suspension and Expulsion Policy](#)

[Title IX, Harassment, Intimidation, Discrimination & Bullying Policy](#)

[Mental Health Services](#)

[Tobacco Free Schools](#)

[Master Agreement](#)

[Heartwood Inter and Internal -Program Transfer Guidelines](#)

[Internet Safety Policy](#)

[Student Technology Acceptable Use Policy](#)

[Suicide Prevention Policy](#)

[Grade Level Placement Policy](#)

- TK-5th Grade
- 6th-8th Grade
- High School (9-12 Grades)
- [Early Intervention Program](#)

- [Department of Education Content and Grade Level Standards](#)

[Student Expectations](#)

- [Missed Assignment and Involuntary Removal Policy](#)- **proposed revision pending board approval**
- [Involuntary Removal Process](#)

[Parent/Guardian Responsibilities](#)

[Attendance Policy](#)

- [Bothin Participation Policy](#)
- [Learning Period Meeting Guidelines](#)
- [Physical Education](#)

[Truancy Policy](#)

[Policy on Promotion and Retention](#)- **proposed revision pending board approval**

[Work Sample Requirements](#)

[Proctored State Mandated Testing](#)

[Benchmark Assessments](#)

[Grading Rubric](#)

- TK-8th Grade
- High School (9-12th Grade)

[Instructional Funds](#)

- [Service and Material Orders](#)
- [Non-Consumable/Technology Return Policy](#)
- [Technology Policy](#)- Homeschool

High School

- [Graduation Policy](#)- **proposed revision pending Board approval**
- [Course Changes Requests](#)
- [Transfer Grades](#)
- [Transcripts](#)
- [Work Permits](#)

[Academic Integrity and Plagiarism](#)

[Physical Examination Opt Out Form](#)

[School Sponsored Field Trips & Cultural Excursions Policy](#)- **pending board approval and review**

[Filing an Official Complaint](#)

ELPAC

- [Assessing for English Language Proficiency](#)
- [Reclassified Fluent English Proficient](#)
- [English Learner \(EL\) Reclassification Policy](#) (Board approved 3-14-2024)

Bothin Program Policies

- [Volunteering on campus](#)
- [Field Trip Volunteers](#)
- [Bothin Parent/Guardian Volunteer Expenses](#)

- [Phone and Smart Watch Policy](#)
- [Media Guidelines](#)
- [Dress Code](#)

Appendix A: [Annual Notices 2024-25](#)

Appendix B: [SAFETY PLAN AND INSTRUCTIONAL CONTINUITY PLAN \(NON-CLASSROOM BASED\)](#)