Heartwood Charter School

Agenda for the Meeting of the Heartwood Charter School Board of Directors

Location: 170 Liberty School Road, Petaluma, CA 94930
Call in location: 55 Fire Rd, Woodacre, CA 94973
The meeting may be joined by phone: (US) +1 309-205-3325 Passcode: 957970

Or by video conference
Join Zoom Meeting: https://us06web.zoom.us/j/87911541184?pwd=1HuacMFHrVcNlLqB2OYdFGeCzYePPm.1&jst=2

Tuesday, November 10, 2026

9:30 AM Public Session

Call to Order

I. Roll Call

II. Regular Meeting
   - A. Agenda Adjustments and Approval

III. Approval of minutes from past meetings

IV. Correspondence

V. Public Comment

VI. Reports and Information
   - A. Director's Report
     1. Staffing
     2. Academics
   - B. Finance
     1. Budget Report

VII. Action Items
   - A. The Board will consider the personnel actions and approve, defer or agree to study further.
   - B. The Board will consider opening currently closed Bothin Program classes and approve, defer, or agree to study further.
   - C. The Board will consider changing currently scheduled Regular Meetings to be conducted during evening hours and approve, defer, or agree to study further.

VIII. Consent Items

IX. Board Discussion – this time is reserved for Board members to address colleagues and staff about matters they believe need study or action. The President will direct what action he or she feels should be taken on any item introduced by a Board member.
   - A. Charter Renewal
   - B. School Initiatives for Academic Improvement
   - C. School Initiatives for School Climate
   - D. Climate Survey
   - E. CAASPP Results

X. Closed Session
   - A. Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)
   - B. Special Education Due Process Settlement - Confidential Student Matter

XI. Open Session

XII. Action Taken in Closed Session

XIII. Dates and Future Agenda Items conditions

XIV. Adjourn

Heartwood Charter School

Board Budget Report

November 10, 2026

Budget Forecast for 2026-27 School Year

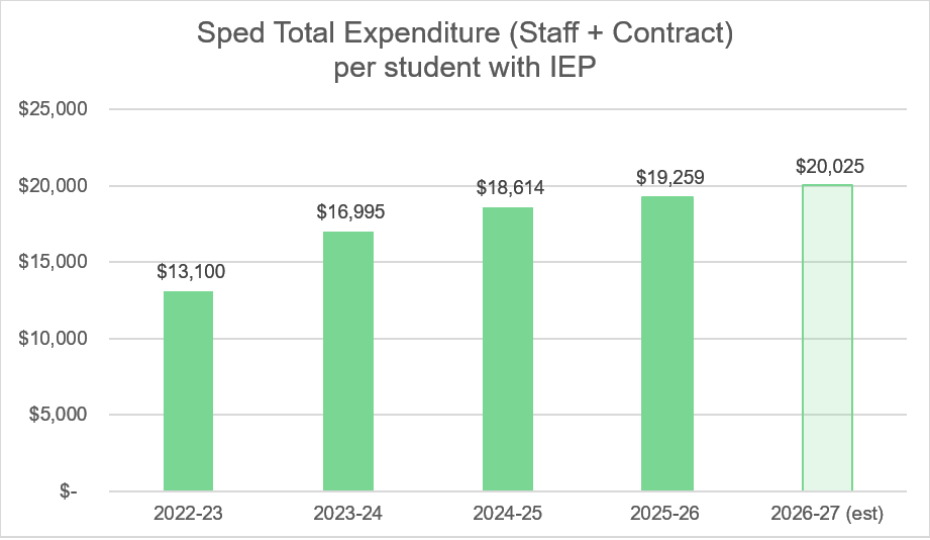
For 2026-27 enrollment figures arrived slightly above targets, at 642 and 187 for the Homeschool and Bothin Programs, respectively.

Revenue forecasts are expected to be in line with that proposed in the Annual Budget. Revenue sources will be reviewed for the next forecast.

	Budgeted	**Preliminary Forecast**
Revenue	$12,033,175	$12,039,373
Expense	$11,889,423	$11,929,423

In the 5th week of operation, expense trends are not yet identified. Significant special education expenses may be emerging in the form of increased required services and private placements.

Special education expenses in the 2025-26 school year totaled over $19,000 per student, an increase over the previous year, and are expected to increase again in 2026-27.



Personnel Actions **2/14/2024**

Employee	Status	Assignment	Action			FTE	Current Salary	Current Hourly	Proposed Salary	Proposed Hourly Pay	Proposed Est Annual	Effective Date
Sophie Evans-Voigt	New	Bothin Class Teacher	Conditional Hire			1.00			per schedule			8/14/2024
Emily Riley	New	Cert Support Teacher	Conditional Hire			1.00			per schedule			8/14/2024
Chelsea Fitzsimmons	New	Ed Specialist	Conditional Hire			0.60			per schedule			8/14/2024

HEARTWOOD
CHARTER SCHOOL

Heartwood Charter School Governing Board

Bothin Program Class Enrollment Limits 2026-27

9/29/2026 Approved Update

2026-27 School Year

Class	Enrollment Status	Current Enrollment
TK 1 (youngest)	Open to capacity of 10 (minimum 10)	--
TK 2	Open to capacity limit of 16	16
K	Open to capacity limit of 20	20
1	Open to capacity limit of 24	21
2	Open to capacity limit of 22	20
3	Frozen enrollment and currently closed	19
4	Frozen enrollment and currently closed	20
5	Open to capacity limit of 20	19
6	Open to capacity limit of 18	17
7	Open to capacity limit of 18	16
8	Frozen enrollment and currently closed	19

Open classes may have room for additional students up to the stated capacity limit. Individual classes may have different size limits. Once the limit is reached, the classes are closed. Student withdrawals may be filled up to the limit.

Closed classes are currently closed to new students, but withdrawals may be filled up to the stated limit.

Frozen enrollment classes are currently closed to new students and only currently enrolled students will be admitted. There is not a stated class size limit, and withdrawals will not be filled. Additional students may be admitted if recommended by Administration and approved by the Governing Board.

Limited classes are closed with a limited number of new students allowed. After the new student limit is reached, the class will be again closed and frozen. There is not a stated class size limit, and withdrawals will not be filled.